

HRO SPONSORED NSPS TRAINING



COURSE TITLE: NSPS Training For Employees

DATE/TIME: 18 September 2007 (8 hours – 0800-1600)

TRAINING SITE: Community & Education Center, Room 111

NOMINATION DEADLINE: 11 September 2007

COST: None

Class must have a minimum of 20 attendees before it will be confirmed.

NOMINATION METHOD: email to toshimitsu.mine@fe.navy.mil

PLEASE INCLUDE – *Your Name; telephone number; and your organization & Proof of NSPS 101 Completion*

COURSE DESCRIPTION: This class will meet the mandatory requirement for Performance Management training for employees converting to the National Security Personnel System (NSPS). The course will provide attendees with a basic understanding of the different elements of the NSPS program in the areas of conversion to NSPS, NSPS classification, Pay & Compensation, Staffing & Employment, Workforce Shaping. Attendees will gain insight of the major elements that comprise the NSPS program. Participants will learn about the basic elements of the Performance Management program; how to work in a performance-based organization; how to develop performance-based objectives; how their performance will be rated under NSPS and how it relates to pay pool participation.

PREREQUISITE: 1. NSPS 101 Completion (Link to NSPS 101:
<http://www.cpms.osd.mil/nsps/nsps101/index.htm>).

**If you are a USCS Supervisor of USCS Employees – DO NOT take this course.
Instead, sign up for the NSPS For Supervisors Course.**

TRAINING MATERIALS: CNIC Employees will have materials printed for them. Tenant commands can download the materials at
<http://hro.cnfj.navy.mil/NSPS/Index.htm> - look for NSPS Training Materials (Participant)

POC for Additional Information: Contact Toshimitsu Mine at 252-3493 or Dean Tom at 252-3661.